

# CCH® Internet Research Network™

Subscribers with IDs/Passwords:  
<http://business.cch.com/network>

Subscribers without IDs/Passwords (IP Automatic Access):  
<http://business.cch.com/ipnetwork>

## MY CCH

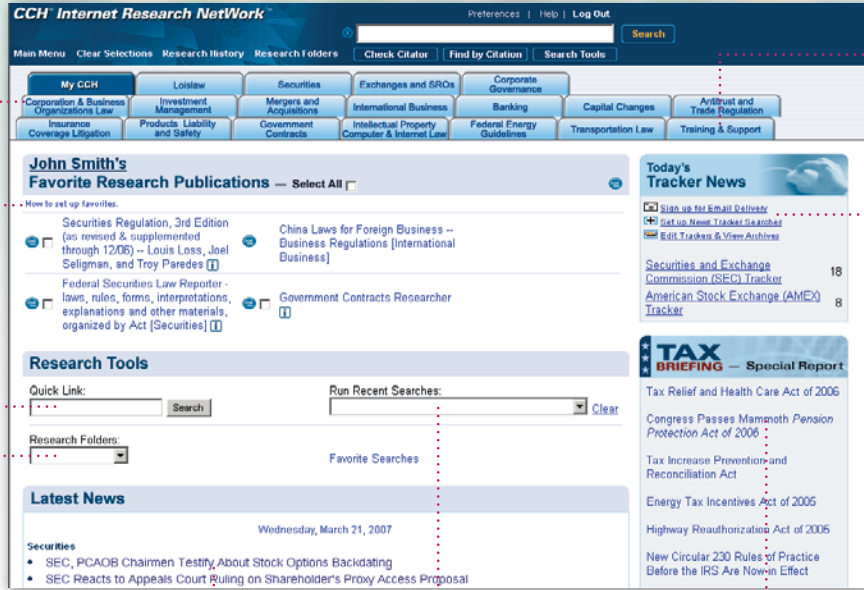
A customizable workspace for favorite publications, news, tools and support

Click on the appropriate tab(s) to view your research libraries

Save favorite research publications for quick and easy access

Type a citation to quickly find a document

Save important documents and organize them in research folders



Download reference materials, contact Customer Support, access your account information, and sign up for training

Create, view and modify customized Tracker News. (Note: Securities Compliance Tracker only appears for subscribers to this service. Contact your Account Representative for details.)

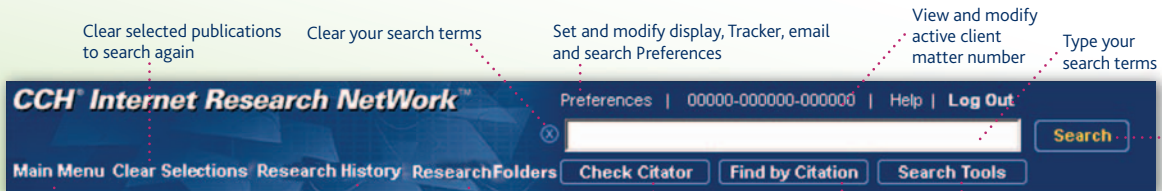
Link to free news on a variety of topics such as Securities, Banking, Government Contracts, and Antitrust and Trade Regulation

Rerun a recent search by selecting it from the dropdown list

Read the latest Tax Briefings

## NAVIGATION BAR

Quick and easy access to tools and information for efficient researching



Clear selected publications to search again

Clear your search terms

Set and modify display, Tracker, email and search Preferences

View and modify active client matter number

Type your search terms

Run your search

Return to the last tab you viewed without deselecting your targeted publications/topics

View your research steps

Display your saved document list

Track the history of cases and rulings

Find a document using its number or citation

Customize your search using special search preferences

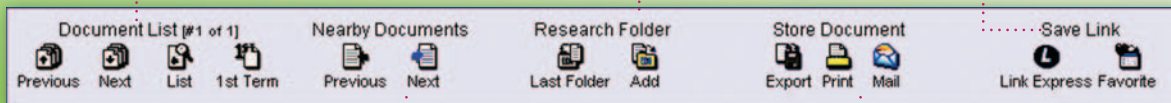
## DOCUMENT TOOLBAR

Navigate easily within and among documents

View the next or previous document in your search results list. Click on **List** to return to your search results or **1st Term** to navigate down the document to the place where your search term first appears.

Save and organize important documents in customized folders on the CCH Internet Research NetWork.

Create links to frequently used publications, topics and documents.



Browse documents in the order they appear in the printed version of the publication.

Export a document as Rich Text Format, print a document, or email a document or document title and URL.

## How Do I?

### BROWSE THROUGH PUBLICATIONS AND TOPICS

- Click a tab.
- Click a publication or topic to see a menu of subtopics.
- Continue clicking links until you find a document or an item to search.



Click to target for searching

Click to browse a publication

**Tip:**

**View publication descriptions**  
 To help you determine which publication to browse or search, click on the ⓘ information button to view a description.

### SEARCH USING KEYWORDS

- On a library tab, click the checkbox next to the item(s) you want to search.
- Type your search terms in the box on the navigation bar. (For example, insider trading)
- Click **Search**.

**Tip:**

**Customize your search**  
 After you select items to search and type your search terms, click **Search Tools**, select your options, and then click **Search**.

### ADD A DOCUMENT TO YOUR RESEARCH FOLDERS

- Click the Add icon at the top of a document.
- Select a research folder or create a new folder for the document.

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For your records, write your ID and Password below:

User ID: \_\_\_\_\_

Password: \_\_\_\_\_

**Tip:** Save your ID and Password right on your computer. Simply check the box on the login screen.

### SET UP A TRACKER NEWS SEARCH



Click these links on My CCH to set up your Tracker News

Customized results appear here

(Note: Securities Compliance Tracker only appears for subscribers to this service. Contact your Account Representative for details.)

### ADD/REMOVE A FAVORITE PUBLICATION TO MY CCH

- On a library tab, click the CCH logo next to a publication.
- The publication is added to the **Favorite Research Publications** section on My CCH.
- To remove a favorite publication from My CCH, click the blue CCH logo next to the publication.

### GET ASSISTANCE AND TRAINING

- Click the Training & Support tab for:
- The latest Quick Start Guides.
  - Answers to frequently asked research questions.
  - Information on training.



Law & Business

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